



## Training and Competencies

tick@lab simplifies training and competencies management and administration. It overcomes the known problems with traditional homegrown or paper-based approaches to improve compliance risk mitigation.

tick@lab brings the documentation, tracking, review, reporting, assigning, and verification of training and competencies together in a single secure system to instill confidence that all personnel are skilled and that all regulatory requirements are satisfied.



### Manage Courses, Procedures, and Professional Development

- Centralize lists of approved training courses, events, competencies, qualifications, experience and procedures
- Capture ongoing professional development, certifications, supportive documentation
- Apply species- and location-specific catalog of pre-approved procedures, methods, and techniques

### Simplify Administrator and Trainee Tasks

- Track training and certification expiration dates and review at individual, team, or facility levels
- Configure e-mail notifications and alerts to support training course completion and on-time sign-ups
- Request, plan and assign training tasks at individual, group, or team levels

### Strengthen Controls and Connect to Related Systems

- Integrate with CITI and AALAS learning libraries and other related training systems
- Integrate with compliance documents and study plans for training and competencies verification
- Define roles and enable secure and confidential access to individual user profiles

### Improve Information Accuracy and Access

- Apply configurable forms (templates) to document activity
- Query current and historical data across all training records and save filtered views for instant access
- Generate standard and custom reports to satisfy regulatory requirements