



## IBC (*Institutional Biosafety Committee*) Management and Process Support

tick@lab streamlines and supports the management of any type of safety protocol (e.g. biosafety, radiation safety, chemical safety, etc.). It overcomes known problems with "traditional" paper-based approaches to strengthen compliance risk mitigation and cross-committee (e.g. AEC, HREC, COI) communication and collaboration. With tick@lab, organizations achieve stronger biohazard controls, safe laboratory conditions, and proper training for all laboratory workers.



### Improve Protocol Support and Reporting

- Configure protocol forms to ensure compliance with project and regulatory requirements
- Apply tailored questionnaires, field requirements, and help text to improve accuracy and efficiency
- Generate standard and custom reports to meet regulatory and project-specific requirements
- Enable version control and comparison across protocol documents and statuses

### Effectively Manage Training Components

- Track and verify completion of required training for all protocol-involved personnel
- Connect to learning libraries (e.g. AALAS, CITI) and related compliance documents (e.g. AEC, HREC)
- Schedule and assign service requests and training tasks to individuals or groups

### Ensure Information Accuracy and Access

- Query current and historical data in the protocol history and save filtered views for instant access
- Configure e-mail notifications and alerts to support task completion and on-time actions
- Track and manage facility inspections and document findings for follow-up and review
- Create tailored and searchable forms (templates) to document protocol deviation, adverse events, and more

### Simplify Meeting Management and Administration

- Track and record committee member votes/recommendations, comments, and issue resolutions
- Set up and templatize full committee meeting agendas for standardization
- Capture member attendance, votes, comments, and meeting minutes in a central location and export as needed
- Configure key workflows to accelerate reviews (e.g. full committee review, subcommittee review, etc.)